Reference No P&P/NEB/24/005

Date 23/02//2024

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Authorised by Prasanna Kumar Thadi

Title LEARNERS AGREEMENT

: #9-25-5/3, C.B.M. Compound, A.U. Post, Beside Aarif Optical Plaza, Visakhapatnam-530003 Andhra Pradesh, INDIA. Tel: +91 7416458258 Regd. Office

Admin & Works : 9-16-23/1/1, 1st Floor, Opp. Ramatalkies Theatre Bus Stop, Brothern Church Road, C.B.M. Compound, Visakhapatnam - 530 003, Andhra Pradesh, INDIA. +91 9849193532, +91 7416458257



Learning Agreement

Name of Learner	
Course	
Course Date:	
Course Venue:	
Mode of Study	

Introduction: -

SIS Pvt Ltd, being a service sector provider since 2002 for individuals and organizations in India and abroad catering the needs of Oil & Gas, Petrochemical, Fertilizer, Ship building, on-shore and Offshore, Construction, Fabrication, Heavy Engineering, Pipelines, Power Sector, Manufacturers, personnel core competence levels in the areas of Non Destructive Testing (Conventional & Advanced), Welding Inspection, Painting Inspection, Corrosion Monitoring, Remaining Life Assessments, Health & Safety Qualifications. SIS aims to deliver NEBOSH occupational health and safety qualifications with our training sessions to enhance the capability with skills of individuals working at work place unsafe environment(s).

SIS focuses its commitment towards the learners admitted for the support of qualification programme and guide them all the way until to achieve their qualification requirements to implement at their workplace.

Our Learners agreement with all required information that all the learners need to know and understand while joining for their required qualification. What SIS promises to deliver to the learners before training, during the training and after the Assessments at their levels as per the session plans with policy & procedures with the implementation of learning principles with objectives. The learners have to go thorough before signing this agreement

We, Southern Inspection Services Pvt Ltd, registered training provider of NEBOSH IGC course under Centre No. 1037, would like to draw your attention to the following commitments, which form part of our terms and conditions.

Southern Inspection Services (P) Ltd.

9-16-23/1/1. First Floor, CBM Compound Brethren Church Road, Ram talkies Junction Visakhapatnam – 530003 Andhra Pradesh, India

Tel: +91-77023 46456, 98664 40529, 98491 93532

Email: info@sismail.org / yochana@sismail.org

Website: www.sistraining.in

Regd. Office : # 9-25-5/3, C.B.M. Compound, A.U. Post, Beside Aarif Optical Plaza, Visakhapatnam-530003

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NEBOSH Open Book Examination (OBE):

What is an Open Book Examination?

An Open Book examination with NEBOSH qualifications now include a digital assessment, also known as an open book examination. This format enables you to sit your NEBOSH assessment on your own, usually in your own home or another safe and suitable location where you can concentrate and complete your examination within 24 Hours of time of your IG1 Examination and submitted followed by a closing interview, Which will be conducted by an interviewer (SIS) where in Questions will be asked to the learner on the IG1 Examination paper workplace scenario answered. The closing Interview will be held online via a video recording link provided by SIS.

You can attend your examination from anywhere in the world to complete your OBE examination and ensure that all below requirements are met as below: -

- For attending an examination, you should ensure that a comfortable with a desk and chair
- you shall have room for your notes, learning material, books and other resources.
- Free from all kinds of distractions
- Well connected with internet access
- Not too cold or too hot
- With adequate light Intensity of minimum 500 Lux and maximum 1000 lux.

NEBOSH International General Certificate: -

About NEBOSH IGC:

The NEBOSH IGC Course & Qualification Contains 2 Examination Papers namely IG1 & IG2 with a total learning Hours of 110 Hrs. (Includes Taught, Self-Study and Assessment Hours) on both IG1 And IG2 Syllabus as per NEBOSH guide lines with approved NEBSOH Tutors.

IG1 Management of International health & Safety IG2 Practical Assignment on Risk Assessment

Topics in details will be discussed by the counsellor / Course Administration to the learners (can be referred to flyer or course Brochure)

Course Fee: -

NEBOSH IGC Course Fee: Indian Rupees 40,000/- (Exclusive of18% GST)

(Which Includes NEBOSH IG1 & IG 2 Examination Registration Fees, Course Notes, Tutor Fee Course Materials, Refreshments and Administration Fees). 100 % Full Course fee payment is required for

course registration and Exam Registration with NEBOSH.

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Course Details:

- ⇒ Session plan of the course topics including timings with break time will be sent prior to the candidates 03 Days before the course start date.
- ⇒ Formative and Summative Assessments, Learners Questions, Mockups Revisions, Group Discussion etc. will be covered in detail during the course.

Course / Training once Attended the fees for Training will be not refunded. However, if the Learner has been registered for course and did not attend the exam due to his personnel reasons, refunds can be claimed from NEBOSH by informing to SIS and checking the administrator with NEBOSH Refund policy.

A request has to be made by the learner in case he wish to cancel the registration for training before commencement of course. A refund will be initiate within minimum 03 to 07 working days the refund of training fees will be issued only if learner has not attended the training.

Complaints Policy:

Complaints procedure, Complaint Form and Refund Policy are made available on our website www.sistraining.in (http://sistraining.in/contact-us/) with contact information of email or queries or questions to yochana@sismail.org / prasanna.thadi@sismail.org

Learners Questions: -

Any learners and potential learners having any questions or doubts related to the course, Training, Examination procedure, Registration process, Summative and Formative Assessments, Project related questions, Mock Examinations and any such information that the learners need to know will be answered within a time scale of 24 Hrs. after submission

The learner can submit his questions via email or face to face or WhatsApp to the counselor or tutors as below:-

T. Yochana Krupa (Course Administrator)

Email: vochana@sismail.org WhatsApp: +91-77023 46456

Mohammed Rafiullah Khan - Tutor

Email: rafi,mohd@sismail.org WhatsApp: +91-77020 34011

Mohammed Murtaza - Tutor Email: murtaza@sismail.org

WhatsApp: +91-77020 34011

Refund / Deferment and Cancellations Policy: -

- Learner will qualify for a 100% refund of examination registration fee if they are withdrawn prior to the examination closing date (ref. Doc FIN034 e - I Nebosh Policy & procedure Refunds)
- Learner will qualify for a 70% refund of examination registration fee if they are withdrawn after to the examination closing date (ref. Doc FIN034 e II Nebosh Policy & procedure Refunds)

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- The request for refund and examination registration fee due to illness, bereavement, jury service or armed forces posting Learner request form RR1. (to be requested to the counselor) and make an filled application within 20 working days of the examination date(s)
- Learners or learning partner(s) refunds request made after 20 days of the examination dates(s) or late submission will not be accepted unless there is an extenuating circumstance for late submission.
- In case there is an enforced lockdown due to calamity, Covid -19 where examination to be held where a learner attends a place of learning related to the examination. 100 % refund will be given.
- In case the learner is ill (including covid-19) or has medical grounds and evidence to be supplied (admission or medical report) learner will qualify for a 70% refund of the exam registration fee.
- Refund of course fees is not permissible if the learner opts for the course cancellation/batch transfer/ Exam postponement after 07 working days before the training date commencement.
- Cancellation prior to 07 working days of the commencement of training date (the date may vary for each course) will lead to a deduction of 25 % (admin cost) from the course fee. Also, the learning materials should be returned to SIS in good condition, or else the actual cost of book will be deducted accordingly.
- The course fee will not be refunded at any circumstances, due to discontinuation /absenteeism by the learner during the training period.
- If any learner has transferred funds to the incorrect branch by mistake, then it cannot be transferred from one branch to another branch as per the GST Act. It shall be refunded to the candidate and has to be collected back from the candidate for the respective branch. This process should happen with in the same month.
- If the above process doesn't happen in the same month, refund shall be processed with a deduction of GST of 18%. This GST deduction is applicable for all types of refund whichinvolves admin charges/Book cost deductions as well.
- The refund is centered on the decision of SIS and NEBOSH and the documented evidence submitted by the learner. The refunded amount is based on the charges deducted by SIS & NEBOSH.
- If the learner fails to provide any valid reason for his / her absenteeism in the examination, then no refund will be provided. If he/she is willing to re-appear, then re-sit can be availed by paying the examination fee.
- Refund request form RR1 is avaible on NEBOSH web Site & can be requested to our counselor for the form.

SIS will:

- Outline the aims and objectives of the course with you.
- Ensure that the appropriate numbers of teaching hours for your course are taught to you.
- Provide you with relevant and suitable material at appropriate times.
- Provide you with an environment that is safe and conducive for learning and report any accident and injuries
- Do our best to ensure course material confirms to the syllabus of NEBOSH.
- Test your learning and understanding of the subject during the course using questioning techniques and exercises and exposure to real situation/problems and bottlenecks to enable you to analyze and apply the necessary approach/solution to the problem on hand
- Provide access to appropriate expertise to support you during the course.
- Arrange suitable contact times between you and SIS Tutor.

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- Encourage you during your study and provide course related work assignments and expose you to learning experience on actual operation and management
- Remind if assignments have not been submitted by agreed deadlines.
- Provide constructive and individual feedback on your progress.
- Deal with any difficulties highlighted promptly.
- Provide you a copy of the complaint's procedure on request.
- Operate an equal opportunities policy.
- Conform to all laws prohibiting discrimination on the basis of race, color, national origin, sex or disability

Learner's Obligation:

By signing this learning Agreement, the learner commits to:

- Pay the agreed fees on or before the course start date or as agreed with the provider.
- Accomplish the necessary forms and submit all the required documents.
- Complete the training as scheduled by the provider by regularly attending the training
- Demonstrate honesty, punctuality, cooperation, confidentiality and respect for others
- Will do your best to commit to your learning goals by undertaking sufficient private study to maintain progress on your learning programme.
- Complete any and all homework or exercises given to you by the course tutor.
- Inform your tutor of any learning difficulties or other relevant issues that may affect your ability to successfully complete the course.
- Inform your tutor prior to leaving examination room if you feel that special consideration should be given to you when the paper is marked.
- Communicate to the provider of any issues or concerns that you have and if you are not satisfied with the service provided, you also have the right to contact NEBOSH or the SQA directly.

Virtual Learning Requirement:

- Ensure you have the necessary facilities like a laptop/desktop and internet connection.
- Attendance: Full attendance is mandatory during training days, except in exceptional circumstances.
 Learners should inform their tutor in case of absence. Should watch the recorded video and complete the quiz.
- Training Timings: Learners must strictly adhere to the scheduled training timings.
- Discipline and Decorum: Learners are expected to maintain discipline and decorum during online training sessions
- **Formative and mock assessments:** Learners are required to participate in formative assessments and mock exams. Failure to complete these assessments will result in a hold on registration.
- Self-Study: Learners are strongly encouraged to actively engage in self-study to ensure progress in their course. This includes conducting independent research in line with the syllabus guide. It is of particular importance that learners adhere to the recommended self-study practices specified by NEBOSH.

Please adhere to the following guidelines regarding **system requirements**:

- **Internet Connection**: Make sure you have a stable internet connection with a minimum speed of 5Mbps. This will help prevent disruptions during live sessions.
- Hardware: Use a laptop or desktop computer that meets the minimum system requirements.
- Software: Install the required software, such as MS Teams.

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- Audio Support: Check that your computer's audio system is functioning properly. Test your speakers or headphones to ensure you can hear the trainer clearly during the sessions. If necessary, adjust the volume settings for optimal sound quality.
- **Webcam:** use of a webcam for interactive activities. Ensure that your webcam is functional and positioned properly for clear visibility.
- **Test Connectivity:** Prior to the training, perform a connectivity test to ensure that you can join the online sessions without any issues.

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NEBOSH GEENRAL Definitions, Terms and Conditions:

Please verify from NEBSOH website with the link below

(https://www.nebosh.org.uk/policies-and-procedures/learner-terms-and-conditions/#Scope)

- 1.1. In these Conditions the following terms shall have the following meaning:
- "Accredited Learning Partner" means the college/teaching institution or other entity which You have chosen, and which is accredited or otherwise approved by NEBOSH to organise and offer You teaching for NEBOSH Examinations and / or to provide assessment facilities;
- "Application Form" means the form submitted by You to NEBOSH when You apply for Enrolment or register for NEBOSH Qualifications;
- "Awarding Body" means an organisation or consortium that awards qualifications and which is recognised by the Regulatory Authorities as being permitted to award qualifications of the type as are awarded by NEBOSH;
- "Conditions" means these NEBOSH General Conditions for Learners;
- **"Enrolment"** means You are enrolling on to a NEBOSH Product to complete a NEBOSH Assessment. in accordance with these Conditions and NEBOSH's requirements from time to time;
- "Enrolment Fee" means the fee payable by You when you apply to become a learner in order to obtain a NEBOSH Products (where applicable);
- "Guide(s)" means the guides issued by NEBOSH from time to time in respect of NEBOSH Qualifications or units thereof as such guides are amended by NEBOSH from time to time:
- "IPR" means patents, utility models, rights to inventions, copyright and neighbouring and related rights, moral rights, trade marks and service marks, business names and domain names, rights in get-up and trade dress, goodwill and the right to sue for passing off or unfair competition, rights in designs, rights in computer software, database rights, rights to use, and protect the confidentiality of, confidential information (including know-how and trade secrets) and all other intellectual property rights, in each case whether registered or unregistered and including all applications and rights to apply for and be granted, renewals or extensions of, and rights to claim priority from, such rights and all similar or equivalent rights or forms of protection which subsist or will subsist now or in the future in any part of the world:
- "Malpractice Policy" means the latest NEBOSH policy relating to malpractice as amended from time to time;
- "NEBOSH" means the National Examination Board in Occupational Safety and Health (a company limited by guarantee under company number 2698100) of 5 Dominus Way, Meridian Business Park, Leicester, LE19 1QW:
- "NEBOSH Assessment" means assessments of practical units and/or examinations which contribute towards Your NEBOSH Qualification:
- "NEBOSH Intellectual Property" means all IPR owned or controlled by NEBOSH;
- "NEBOSH Product" means a qualification, award or assessment created by NEBOSH for demonstration of achievement or competence;
- "Policies" means the policies of NEBOSH and as amended, updated or added to from time to time;
- "Registration Fee" means the fee payable by you when you register to undertake a specific unit of assessment with NEBOSH;

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"Regulatory Authorities" means Government-designated statutory organisations required to establish national standards for qualifications and secure consistent compliance with them;

"Scripts" means the document containing Your answers to NEBOSH's Assessments; and

"You" refers to you, the learner or prospective learner for NEBOSH Qualifications or units thereof and "Your" shall be construed accordingly.

2. Scope of Terms and Conditions

- 2.1. These Conditions govern Your relationship with NEBOSH which may come into force through any registration or Enrolment to which you commit directly with NEBOSH for your NEBOSH Qualifications. Should you Enrol or register to undertake a programme of study for a NEBOSH assessment through an Accredited Learning Partner, NEBOSH is not a party to this contract and any queries should be directed to your Accredited Learning Partner.
- **2.2.** For the avoidance of any doubt NEBOSH are not responsible for the provision of teaching, tutorial or other such services at any venue or centre. Any fees, charges, payments due under these Conditions are only in respect of NEBOSH and do not relate to any fees that may be due to your Accredited Learning Partner.
- **2.3.** Your Registration will only be effective once NEBOSH has sent to You an Assessment Registration Confirmation (ARC) document to the email address provided by You.

NEBOSH Assessments

3. Enrolment, Transfer and Cancellation

- **3.1.** These conditions set out the basis obligations of NEBOSH and Your obligations and responsibilities which include but are not limited to fees and payments. By registering for a NEBOSH Assessment directly with NEBOSH you accept these conditions.
- **3.2.** Confirmation of your Enrolment with NEBOSH will only be effective if and when NEBOSH communicates this to you and NEBOSH has received the Enrolment Fee and (if applicable) any other fee specified by it in full. NEBOSH may accept or decline Enrolment at its absolute discretion.
- 3.3. Enrolment is partly for the purposes of identifying You, and tracking progress through NEBOSH Assessments, confirming Your eligibility to participate in NEBOSH Assessments and confirming previous units attained by You which count towards NEBOSH Assessments. You are responsible for ensuring that all information provided for the purpose of enabling Enrolment is complete and accurate. You shall give NEBOSH all information it reasonably requires to complete the Enrolment process. [Information will be stored in accordance with NEBOSH's privacy policy.]
- **3.4.** Enrolment for a NEBOSH Assessment means that You are agreeing to abide by the regulations for that NEBOSH Assessment, as set out in the relevant Syllabus Guide..
- **3.5.** Any samples, description matter or advertising issued by NEBOSH, and any descriptions contained in NEBOSH's brochures, are issued or published for the sole purpose of giving an idea of NEBOSH Products. They shall not form part of the Conditions or have contractual force.
- **3.6.** Subject to clause 2.3, these Conditions shall apply to the exclusion of any other terms, or any other terms that You seek to impose, or which are implied by law, custom, practice or course of dealing.

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3.7. Once NEBOSH has despatched to You acceptance of Your Enrolment You have 14 days or until the first assessment has been registered for in which to cancel your Enrolment since You agree that NEBOSH will have commenced the services relating to Your Enrolment immediately upon despatch of such acceptance to You.

NEBOSH Assessments

4. Registration for NEBOSH Assessments

- **4.1.** Your registration will only be effective once NEBOSH has sent to You an Assessment Registration Confirmation (ARC) document (to the [email address] provided by You to NEBOSH and NEBOSH has received in full the Registration Fee (and any other fee specified by it from time to time)
- **4.2.** When registering for a NEBOSH Assessment You are agreeing to abide by the regulations for that assessment, as set out in the relevant Guide for that assessment.
- 4.3. Fees and registrations are not transferable to alternative examinations or later examination sittings, or between learners. Details of all NEBOSH fees currently in force are set out in the fee schedule available on the NEBOSH website. NEBOSH publishes details of such fees (which may be amended from time to time) which are due to NEBOSH as a result of any additional work required to be undertaken by NEBOSH on Your behalf such as re-marking and any additional administration required to be undertaken by NEBOSH on Your behalf.

5. NEBOSH's Liability

- **5.1.** NEBOSH can only assess those Assessment Submissions which it receives. NEBOSH accepts no liability for any Assessment Submissions which may be lost, damaged or incorrectly uploaded before receipt by NEBOSH.
- **5.2.** Subject to clause 5.3, NEBOSH expressly excludes liability for:
- **5.2.1.** any loss or damage to Your property unless caused by the negligence of NEBOSH or its employees;

5.2.2. any:

- i. loss of profit;
- ii. loss of anticipated savings;
- iii. loss of use or corruption of software, data or information;
- iv. failure of Learners technical equipment required to complete assessment including internet access
- v. loss of earnings;
- vi. loss of opportunity or loss of living expenses; or
- vii. indirect or consequential loss suffered by You,

due to the breach by NEBOSH of any obligation to You or due to any other act or omission or negligence of NEBOSH or its employees or agents. Nothing in these conditions shall operate to exclude or limit NEBOSH's liability which cannot be legally limited including (but not limited to) liability for:

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- **5.2.3.** death or personal injury due to its negligence;
- **5.2.4.** fraud or fraudulent misrepresentation; or
- **5.2.5.** any breach of the obligations implied by section 2 of the Supply of Goods and Services Act 1982 (title and quiet possession).
- **5.3.** Without prejudice to clause 6.3, NEBOSH's total liability arising under or in connection with these Conditions, whether arising in contract, tort (including negligence) or restitution, or for breach of statutory duty or misrepresentation, or otherwise shall be limited to the Registration Fee paid by You.
- **5.4.** Neither You nor NEBOSH shall have any liability to each other for any failure or delay in the performance of obligations due to any cause beyond the relevant party's reasonable control.
- **5.5.** NEBOSH shall have no liability to You should its website be unavailable to access at any time or fails to perform within usual parameters or at all. NEBOSH does not guarantee that its website is free from virus and will be uninterrupted or error free. Conditions relating to use of our website can be found here.

6. Termination

- **6.1.** Either party may terminate the Conditions with immediate effect by giving written notice to the other party if the other party commits a material breach of any term of the Conditions and (if such a breach is remediable) fails to remedy that breach with 14 days of that party being notified in writing to do so].
- **6.2.** NEBOSH may terminate Your Enrolment or registration at any time by written notice if:
- **6.2.2** You breach these Conditions or any terms and conditions contained in any letter confirming Your Enrolment or any documents or Policies issued by NEBOSH at any time; or
 - You fail to pay any fees due to NEBOSH under this Agreement on the due date for payment; or
- 6.2.3 It is discovered that You have provided NEBOSH with any false or misleading information; or
- **6.2.4** You do not meet all of the administrative or academic requirements specified in the Guides issued by NEBOSH (where applicable); or
- **6.2.5** You are verbally or physically abusive in contravention of clause 8; or
- **6.2.6** You are involved in any malpractice pursuant to NEBOSH's Malpractice Policy.

7. Consequences of Termination

- **7.1.** Termination or expiry of the Conditions shall not affect any rights, remedies, obligations or liabilities of the parties that have accrued up to the date of termination or expiry, including the right to claim damages in respect of any breach of these Conditions which existed at or before the date of termination or expiry.
- **7.2.** Any provision of the Conditions that expressly or by implication is intended to come into or continue in force on or after termination or expiry of the Conditions shall remain in full force and effect.

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8. Verbal or Physical Abuse

NEBOSH will not tolerate verbal or physical abuse of its employees or stakeholders. Any such incident of abuse may lead to (a) restriction of communications with You to a specified means eg via letter or email only or (b) in cases which NEBOSH, at its sole discretion, considers to be serious or in repeated cases of physical or verbal abuse, termination of Enrolment and / or registration with NEBOSH, and / or exclusion from future Enrolment or registration with NEBOSH.

9. Data Protection

- **9.1.** NEBOSH will hold personal information about You and will use the information as follows:
- **9.1.1.** to process Your applications to NEBOSH and administer Your Enrolment and registration for NEBOSH Assessments including post-assessment services;
- **9.1.2.** to respond to employers, recruitment agencies, other Higher Education institutions, and other similar bodies to verify requests from employers or employment agencies by providing verification or otherwise of information provided by You to employers or employment agencies of NEBOSH Products You hold in connection with applications for employment;
- **9.1.3.** to respond to queries raised by You
- 9.1.4. to administer Policies;
- 9.1.5. to notify You of Your NEBOSH Assessments results;
- **9.1.6.** to make You aware of services NEBOSH and other similar organisations can offer including information on current and future courses and qualifications unless You have notified us that You have opted out of receiving such information;
- **9.1.7.** to carry out research to help NEBOSH to improve and plan its qualifications. The data used for this is non-identifiable for example (women under 50)
- 9.1.8. and
- **9.1.9.** As otherwise permitted by the UK Data Protection Act 2018 Click <u>here</u> for more information on how we process your personal data in our Privacy Statement.
- **9.2.** You hereby consent to NEBOSH emailing Your results to you.
- **9.3.** You hereby consent to allow verification of Your NEBOSH results via the NEBOSH online Verification Portal or via the QR code on the Certificates and Parchments.

10. Intellectual Property Rights and NEBOSH Website

- **10.1.** All NEBOSH Intellectual Property shall remain vested in NEBOSH. NEBOSH Intellectual Property may not be reproduced/copied/distributed in any way without the prior written consent of NEBOSH or as required by law.
- **10.2.** If You access NEBOSH's website You must do so only subject to NEBOSH's terms of use, which is available on request and on its website. You are responsible for keeping secure Your password and learner personal identification number and You agree not to disclose it to any third party.

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11. General

- **11.1.** Failure by NEBOSH to enforce strict compliance with these Conditions by You shall not be considered to be a waiver of any provisions of these Conditions.
- **11.2.** If any provision of these Conditions is invalid or unenforceable in whole or in part the validity of the other provisions of these Conditions, and the remainder of the provision in question, shall not be affected.
- 11.3. A person who is not a party to the contract governed by these Conditions shall not have any rights under or in connection with it by virtue of the Contracts (Rights of Third Parties) Act 1999 except where such rights are expressly granted to an Accredited Learning Partner further to these Conditions, but this does not affect any right or remedy of a third party which exists, or is available, apart from in that Act.
- **11.4.** NEBOSH may at any time assign, subcontract, delegate or deal in any other manner with any or all of its rights and obligations under these Conditions.
- **11.5.** You may not assign or deal in any other manner with any of your rights and obligations under the Conditions.
- **11.6.** These Conditions shall be governed by and interpreted in accordance with English Law and the parties agree to submit to the exclusive jurisdiction of the English Courts.

12. Statutory Rights

These Conditions shall not affect your statutory rights as a consumer.

Malpractice:

- We strongly emphasize to our learners the immorality and unethical nature of engaging in any
 malpractice activities, as they can significantly damage the reputation of our accredited course provider.
 It is crucial for learners to understand and adhere strictly to the examination protocols outlined below:
- Cheating and other prohibited practices during exams are considered malpractice and will be dealt with severely. Consequences may include voiding of results, imposing bans ranging from 1 to 5 years, or even a lifetime ban from other courses offered by NEBOSH.
- In the event of a learner's involvement in malpractice during a course assessment or examination, SIS
 will conduct fair and thorough investigations and report the findings to the NEBOSH.
- Any violation of examination policies will be regarded as malpractice, potentially resulting in the invalidation of results and further consequences determined by the NEBOSH.
- By emphasizing these guidelines, we aim to ensure that our learners fully understand and accept the
 policy on malpractice. Upholding the highest standards of integrity is essential to maintaining the
 credibility of our courses and assessments.

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Access Arrangements / Learner Needs -

- In case any learner has a disability to walk on steps to reach the LP office, a request has to be made by learner to provide the wheelchair Assistance. SIS provides wheel chair to the disabled person and also special seating arrangement will be made.
- If a learner has any special needs requirement he has to request about his need in advance to the course commencement date so that his needs if it is acceptable one will be arranged.

I have read all above terms and conditions before registration and commit to follow the same.

Learner's Signature: Learner Name: Date: Signature: (Authorised on behalf of the LP Provider) Designation:

Date:

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