

QUALITY MANAGEMENT SYSTEM

ISO 9001:2015

LEAD AUDITOR



ISO 9001:2015 Auditor/Lead Auditor Course

Understanding of ISO 9001:2015 - Quality Management System requirements: Generally meant for the standard which is used for developing the Quality Management System of any type of industry irrespective of Type, Size, Nature of the products or services offered to the society.

During the classes both theory and workshops will be presented by the instructor to make the participant understand each and every clauses, apart from this participants will be provided with a updated course material which contains both theoretical and practical aspects of Lead Auditor. Each section of the training will be followed by a workshop which will cover the chapters that have been completed on the particular day and during this the participants can interact with instructor and fellow participants about their queries. As participant completes each chapter he/she will gain confidence and grip on the clauses.

Who should attend?

- The organisations running the certification schemes (Certification Bodies)
- Management Representatives, core group members and other process heads responsible for establishing, implementing, maintaining and auditing Quality Management System
- All employees whose work responsibility directly affects QMS
- Anyone who is responsible for leading an audit of their own or another company's Quality Management System
- Management System Professionals and Administrators, Executives who wants to improve their Quality Management System
- Any person involved in organizing, planning and conducting QMS audit
- Those individuals willing to take up external auditing as a future profession by becoming an independent auditor and to become a registered ISO 9001:2015 Lead Auditor.

Minimum Criteria to participate:

Delegates attending this course are required to have a minimum level of "expected prior knowledge" in the following areas:

- a) Knowledge of the following quality management principles and concepts:
 - The Plan, Do, Check, Act (P-D-C-A) cycle.
 - The relationship between Quality Management and Customer Satisfaction
 - Commonly used Quality Management terms and definitions
 - The 7 Quality Principles as given in ISO 9000 standards
 - The process approach used in quality management system
 - Risk Based Thinking and its Interpretation on Processes
 - The Model of a Process Based Quality Management System
 - The structure and content of ISO 9001
- b) Knowledge of the requirements of ISO 9001, which may be gained by Completing an IRCA certified QMS Foundation Training course or equivalent.

Course Contents:

- Course Introduction
- Introduction to ISO9001:2015 Standards
- ISO 9001:2015 Requirements
- Audit Principles
- Planning the audit
- Conducting the Audit
- Generating the audit findings
- Reporting the audit and Following up the audit
- Certification Process and IRCA Registration

Purpose & Importance of Auditing the QMS Standards:

Even all the management system is maintained to the respective requirements (i.e) Quality Management System, Environmental management system, Occupational Health and Safety Management System, an additional effort is required by the concerned management, to check the meeting level of its conformity according to the respective standards. To assess the level of management, the management will generally appoint one or many qualified internal auditors or lead auditors.

By the proper assessment of system based processes, the management will find the gaps or deviations or non conformities in which they need to concentrate more to resolve the deviations or non conformities. The non conformities observed areas will be generally analysed for root causes of the issues and the respective actions to be taken. If suitable evidences are submitted to close the non conformities, that will be reviewed for the suitability and adequacy. If it is accepted then the non conformities will be closed. But for this extensive training and experience is required. Those requirements are imparted here in the Auditor/Lead

Course Duration: 5 days (0900 - 1800 hours)